

## JOURNAL CONTENTS

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- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
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- Exhibit E: Storage Detail

## A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the <G:\FAC\Encampments\Encampment clean ups> directory.

**Site:** 712 S FIDALGO ST, SEATTLE, WA 98108      **Date of Inspection:** 12/7/19  
**Site Address:** 7<sup>th</sup> Ave S and S Fidalgo St      **Date of Clean-Up:** 12/12/19  
**Inspection By:** Sili Kalepo  
**CSR Number:** 19-00259163  
**Field Coordinator:** Sili Kalepo      **Photos to FAS?**  Yes  No  
**Referred By:** SPU, Community, CSR

### SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
12/7/19	3	5	0	0	8

### SITE CHARACTERISICS

- Park  Yes  No
- Sidewalk  Yes  No
- Within 50ft of a water body or wetland  Yes  No
- Roadway  Yes  No
- Within 50ft of a Guardrail  Yes  No
- Heavy Traffic  Yes  No
- Near Industrial Zone  Yes  No
- Forested Area  Yes  No
- Play Area  Yes  No
- Rented Area  Yes  No
- Slope  Yes  No
- Slide Zone  Yes  No
- Fire  Yes  No
- Other:  Yes  No
- Other:  Yes  No
- Other:  Yes  No

### HEALTH CONDITIONS

- Disorganized  Yes  No
- Garbage/Bagged  Yes  No
- Garbage/Loose  Yes  No
- Garbage/Bulky Items  Yes  No
- Garbage/Metal  Yes  No
- Human Waste  Yes  No
- Rats/Mice  Yes  No
- Hazardous Materials  Yes  No
- Falling Tree or Limbs  Yes  No
- Chemical Waste  Yes  No
- Fires  Yes  No
- Criminal Activity  Yes  No
- Weapons  Yes  No
- Open Alcohol  Yes  No
- Sharps  Yes  No
- Property Damage  Yes  No

**TOTAL COUNT:** 3

**TOTAL COUNT:** 12

**Obstruction or Hazard Clean-up:** Notice of Immediate Removal

**Obstruction Clean-up:** 24 or more -hours of notice

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

## EXHIBIT A: SITE INSPECTION AND POSTING PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Documentation of the Actual Obstruction or Hazard
- General Photos of the Encampment
- Debris Fields
- Vehicles/RVs /License Plates

## EXHIBIT B: OUTREACH REPORT

Outreach is not required for an obstruction or Hazard encampment removal. If provided attach documentation.

Date	Type	Location	Male Outreach	Female Outreach	Non-specific Gender	Total Number of People Contacted
12/6/2019	Outreach	7th & Fidalgo	9	4	0	13
12/10/2019	Outreach	7th & Fidalgo	13	5	0	18
12/11/2019	Outreach	7th & Fidalgo	6	1	0	7

## EXHIBIT C: CLEAN-UP PHOTOS

### NAVIGATION TEAM ASSESSMENT

<input checked="" type="checkbox"/> Obstruction Removal	<input type="checkbox"/> Safety of others near and around camp	<input type="checkbox"/> Hazard Removal
<input checked="" type="checkbox"/> Blocking intended use of facility	<input checked="" type="checkbox"/> Tent on sidewalk	<input checked="" type="checkbox"/> Tent on median adjacent to sidewalk
<b>Additional Hazard Description:</b>		

## B. PRE-CLEAN UP ACTIVITIES

### CHECKLIST for OBSTRUCTION CLEAN UP

Notice posting in advance of cleanup (Date:)

\_\_\_\_\_ 12/7/19 \_\_\_\_\_  Yes  No

Cleanup is occurring on date specified in notice

\_\_\_\_\_  Yes  No

Personnel are ready to identify and collect belongings

\_\_\_\_\_  Yes  No

SPD or WSP officers are present to support cleanup

\_\_\_\_\_  Yes  No

Crew is present and ready to support cleanup

\_\_\_\_\_  Yes  No

### NOT REQUIRED but PROVIDED:

Outreach was provided before or day of the cleanup

\_\_\_\_\_ 12/10/19 \_\_\_\_\_  Yes  No

## C. RESOURCE PLANNING

### SITE CREW ASSESSMENT of FIELD CONDITIONS

#### JOB SITE INSTRUCTIONS

- |                                 |   |  |
|---------------------------------|---|--|
| Fall Protection Required        | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Waste Hauling to Dump           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Waste Hauling to Other Location | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Vegetation Pruning              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Biohazard Waste                 | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

#### Specifications/Notes

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<b>EXTERNAL CONTRACTORS</b>	<b>Total</b>	<b>Description</b>
Number of Labor Crew Involved	10	2 Cascadia; 8 Elm Grove
Number of Hazmat Crew Involved	4	
Number of Truck Drivers Approved	4	
Number of Full Time Days On-site Approved	1	
Number of Partial Days On-site Approved	0	
Total Hours Approved	8	

<b>INTERNAL CLEAN UP TEAMS</b>	<b>Total</b>	<b>Description</b>
Number of Heavy Teams	1	Packer
Number of Light Teams	2	Parks
Number of Full Time Days On-site Approved	1	
Number of Partial Days On-site Approved	0	
Total Hours Approved	1	

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

- Cross Street Signs
- Photos of Tent ID Numbers
- Photos of Storage Bin Contents
- General Photos of the Encampment
- Individual Tent Contents
- After Photos

### SITE OCCUPANCY DATA

Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
12/12/19	1	3	0	0	4

### STORAGE SUMMARY

Total should equal total in Occupancy Data

TOTAL TENTS/STRUCTURES/BEDROLL/VEHICLES				
OWNER PRESENT Accepted Storage	0		ABANDONED TENT Content Storable	0
OWNER PRESENT Removed Tent	0		ABANDONED TENT Content Not Storable	4
OWNER PRESENT Removed tent but stored contents	0		ABANDONED TENT Storable	0
OWNER PRESENT Asked FC to Discard Tent	0		ABANDONED TENT Not Storable	0
Impounded Vehicle(s)	0		ABANDONED BEDROLL Storable	0
Vehicle(s) -Left Premises	0		ABANDONED BEDROLL Not Storable	0

# Exh B - Posting Photos

**City of Seattle**

## NOTICE/AVISO

**ORDER TO REMOVE ALL PERSONAL PROPERTY**  
**ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES**

AS OF/DESDE	TIME/HORA	LOCATION/UBICACION
12/12/19	0800	S Fidalgo St from 6 <sup>th</sup> Ave S to Corson Ave S

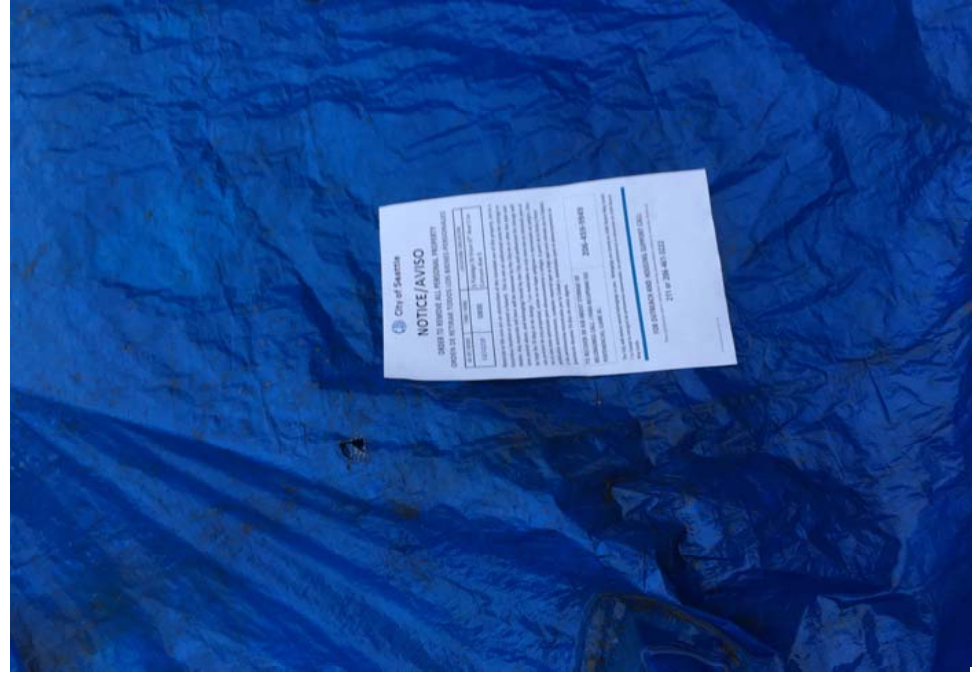
Materials in this area are an obstruction of the intended use of this property, are in a hazardous location or present a hazard. This is not an authorized area for storage or shelter. Any materials left here will be removed by the City on or after the date and time posted above, and belongings found by the City and authorized for storage will be kept for 70 days at no charge. / Los materiales en esta zona son un obstáculo para el uso previsto de esta propiedad, están en un lugar peligroso o representan un peligro. Esta no es una zona autorizada para almacenamiento o refugio. A partir de la fecha y hora publicadas anteriormente, cualquier material que se deje aquí será retirado por la Ciudad, y las pertenencias encontradas por la Ciudad y autorizadas para el almacenamiento se guardarán durante 70 días sin costo alguno.

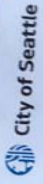
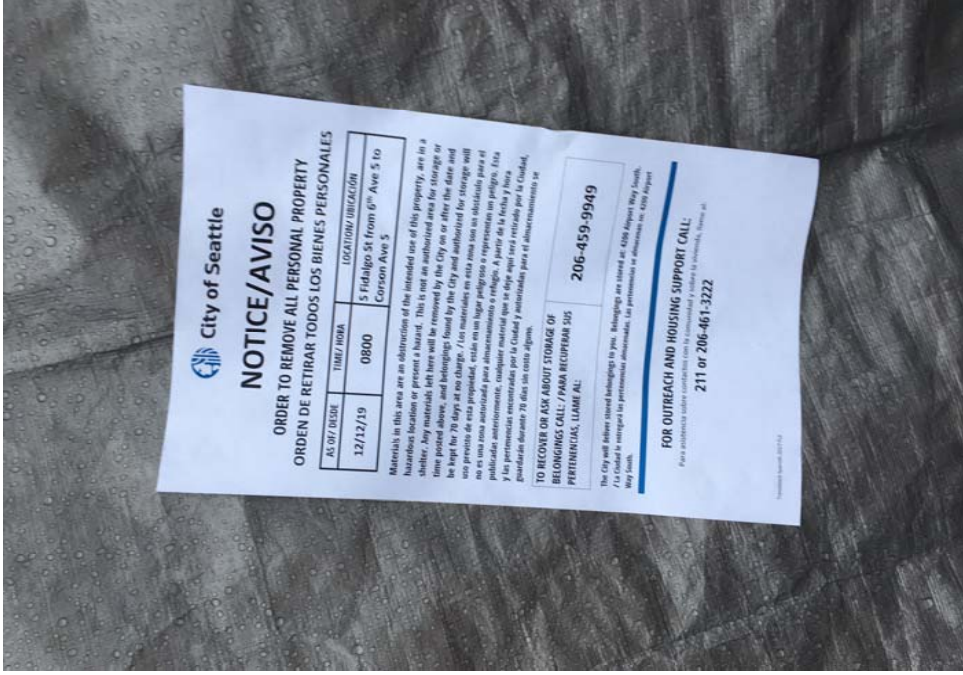
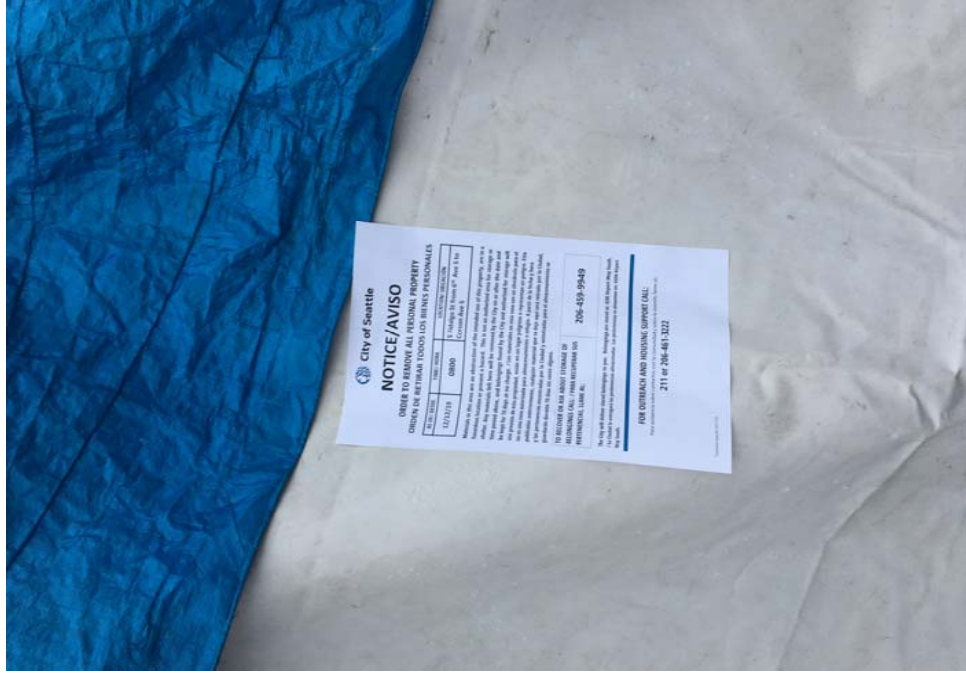
**TO RECOVER OR ASK ABOUT STORAGE OF BELONGINGS CALL: / PARA RECUPERAR SUS PERTENENCIAS, LLAME AL:** **206-459-9949**

The City will deliver stored belongings to you. Belongings are stored at: 4200 Airport Way South. / La Ciudad le entregará las pertenencias almacenadas. Las pertenencias se almacenan en: 4200 Airport Way South.

**FOR OUTREACH AND HOUSING SUPPORT CALL:**  
 Para asistencia sobre contactos con la comunidad y sobre la vivienda, llame al:  
**211 or 206-461-3222**

Transmitted September 2019 1/14





## NOTICE/AVISO

### ORDER TO REMOVE ALL PERSONAL PROPERTY ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES

DATE/TIEMPO	TIME/HORA	LOCATION/DIRECCION
12/12/19	0800	5 Hidalgo St from 6 <sup>th</sup> Ave S to Corson Ave S

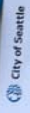
Materials in this area are an obstruction of the intended use of this property, are in a hazardous condition or present a hazard. This is not a market and area for storage or shelter. Any materials left here will be removed by the City on or after the date and time posted above. If you have any questions, please call the City at 206-459-9949. For storage will be kept for 70 days at no charge. Los materiales en esta zona son un obstáculo para el uso previsto de esta propiedad, están en condiciones peligrosas o representan un peligro para el bienestar comunitario. Este material será retirado por la Ciudad a partir de la fecha y hora de retiro mostrada en el cuadro superior. Si tiene alguna pregunta, llame al número de teléfono de la Ciudad. Los materiales que se queden serán almacenados por la Ciudad y retirados por la Ciudad, sin cargo, dentro de 70 días sin costo alguno.

**TO RECOVER OR ASK ABOUT STORAGE OF BELONGINGS CALL: / PARA RECUPERAR SUS PERTENENCIAS, LLAME AL:** **206-459-9949**

The City will return stored belongings to you. Bilingual services at 4599 Aurora Way South, Seattle, WA 98148. La Ciudad devolverá los pertenencias almacenadas. Los servicios de atención al cliente en 4599 Aurora Way South.

**FOR OUTREACH AND HOUSING SUPPORT CALL:**

**211 or 206-461-3222**



## NOTICE/AVISO

### ORDER TO REMOVE ALL PERSONAL PROPERTY ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES

DATE/TIEMPO	TIME/HORA	LOCATION/DIRECCION
12/12/19	0800	5 Hidalgo St from 6 <sup>th</sup> Ave S to Corson Ave S

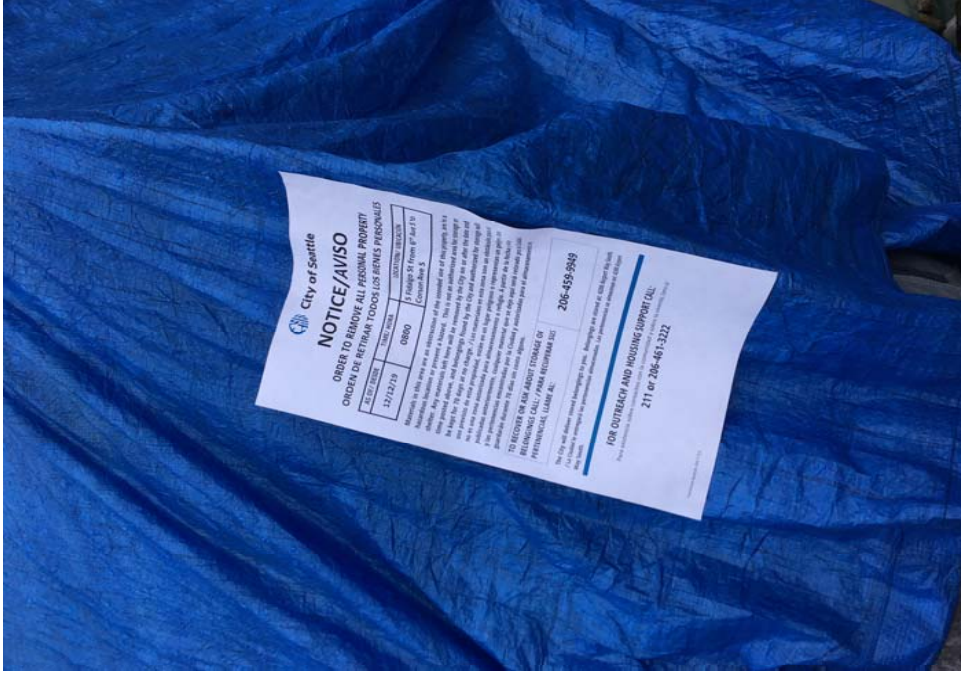
Materials in this area are an obstruction of the intended use of this property, are in a hazardous condition or present a hazard. This is not a market and area for storage or shelter. Any materials left here will be removed by the City on or after the date and time posted above. If you have any questions, please call the City at 206-459-9949. For storage will be kept for 70 days at no charge. Los materiales en esta zona son un obstáculo para el uso previsto de esta propiedad, están en condiciones peligrosas o representan un peligro para el bienestar comunitario. Este material será retirado por la Ciudad a partir de la fecha y hora de retiro mostrada en el cuadro superior. Si tiene alguna pregunta, llame al número de teléfono de la Ciudad. Los materiales que se queden serán almacenados por la Ciudad y retirados por la Ciudad, sin cargo, dentro de 70 días sin costo alguno.

**TO RECOVER OR ASK ABOUT STORAGE OF BELONGINGS CALL: / PARA RECUPERAR SUS PERTENENCIAS, LLAME AL:** **206-459-9949**

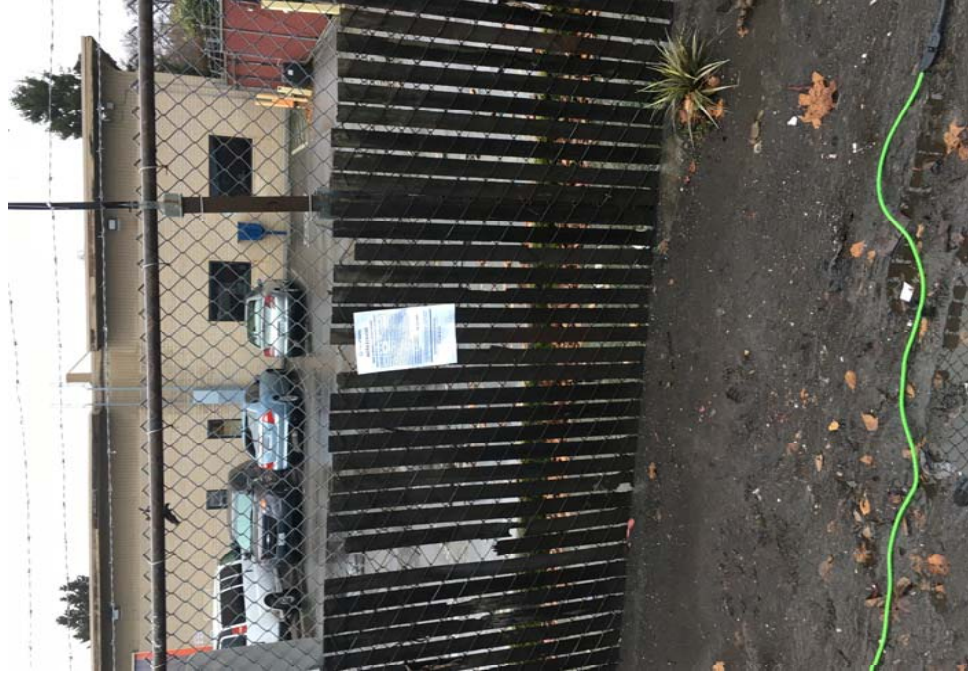
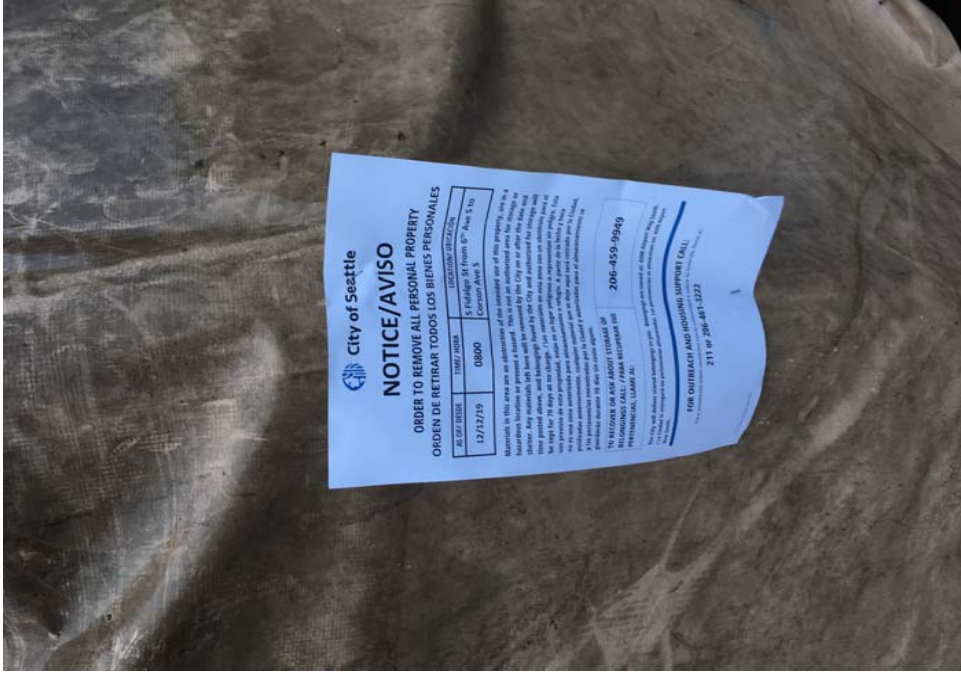
The City will return stored belongings to you. Bilingual services at 4599 Aurora Way South, Seattle, WA 98148. La Ciudad devolverá los pertenencias almacenadas. Los servicios de atención al cliente en 4599 Aurora Way South.

**FOR OUTREACH AND HOUSING SUPPORT CALL:**

**211 or 206-461-3222**









Exh D - Clean Up Photos











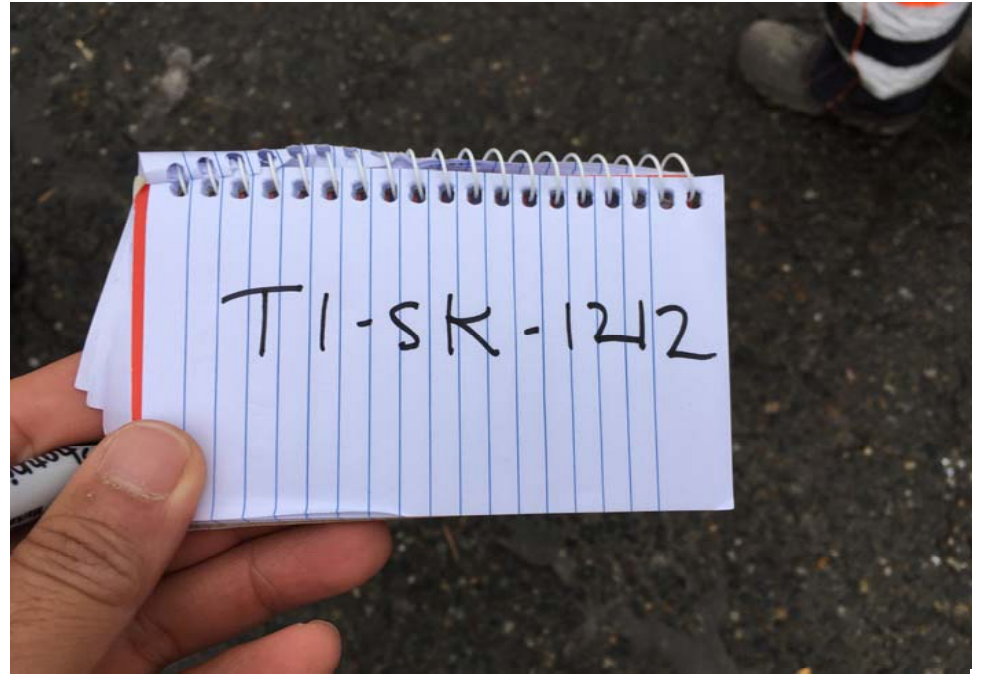


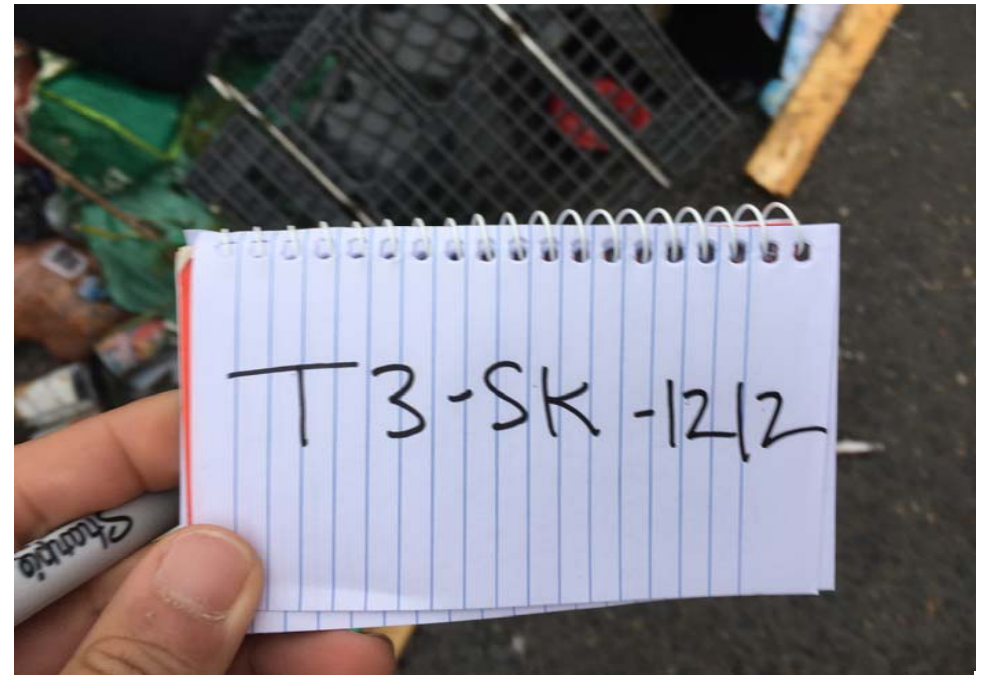
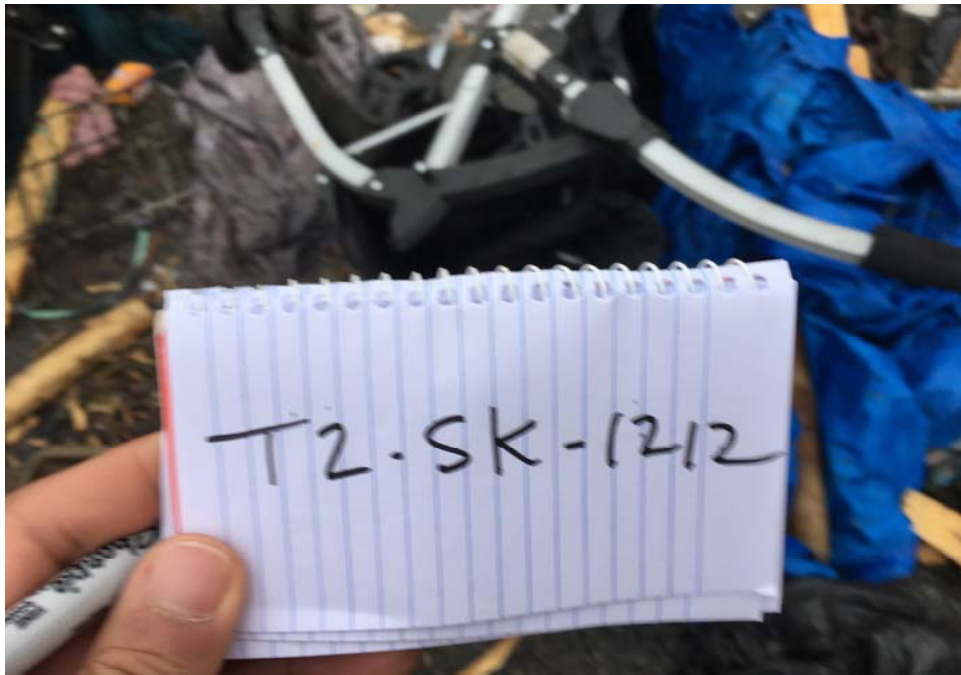


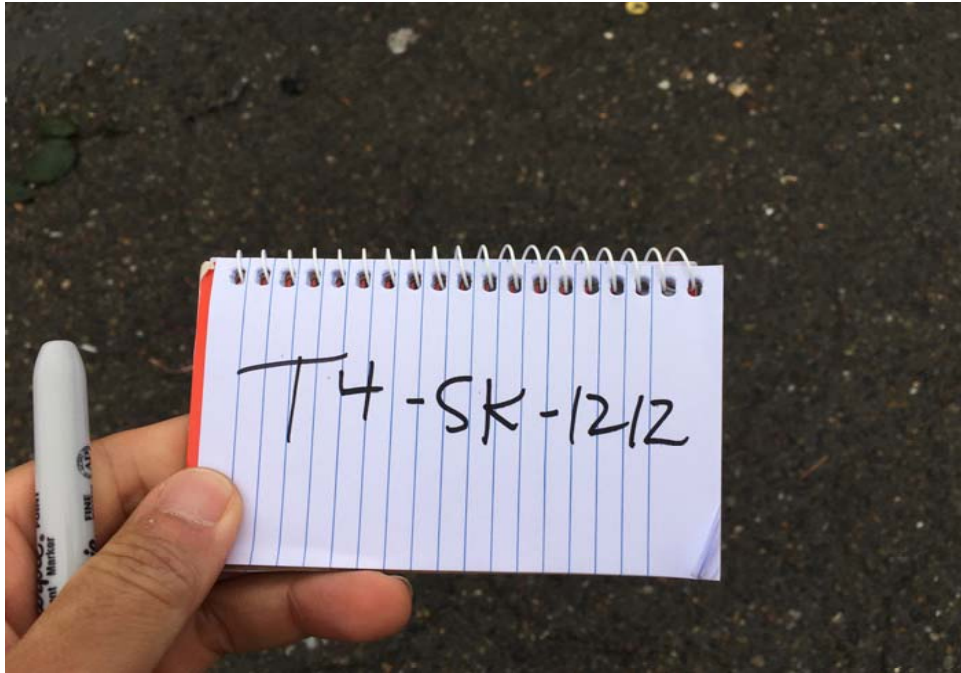
















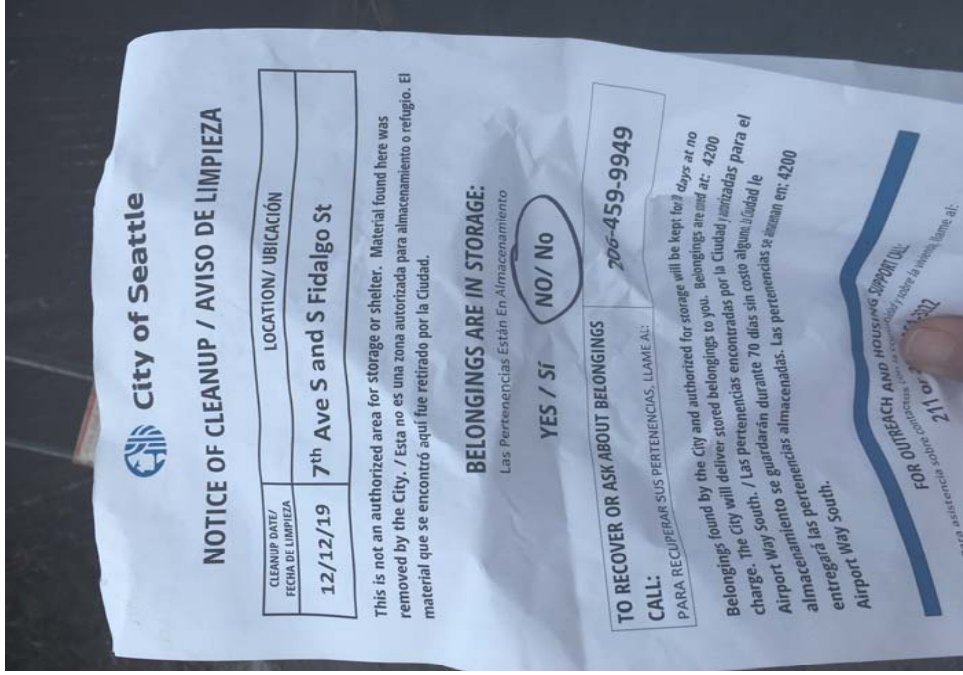






# After Clean Photos











Site Name: 7<sup>th</sup> Ave S and S Fidalgo St

 Date of Clean Up: 12/12/19

 Field Coordinators are responsible for completing this form as part of the *Site Journal*. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

**Tent Naming Convention:** T#-Initials-MonthDay

**Example:** T1-JH-0428

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? <i>Check All That Apply</i>	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-SK-1212	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged	0	0	0	0	Abandon Structure. Nothing storable. FC Sili and contractor peeled back the tarps and found mattress soaked in water and human waste. Wet clothes scattered through the area.
T2-SK-1212	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged	0	0	0	0	Abandon Structure. Nothing storable. Wooden structure with wet bedding and food material around the area.
T3-SK-1212	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged	0	0	0	0	Abandon tent. Nothing storable. Wet tent, food scattered throughout the tent, wet bedding, soiled bedding and clothes.
T4-SK-1212	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged	0	0	0	0	Abandon Structure. Nothing storable. Fires and cooking inside the tent causing ashes through the tent. Food scatter through the tent. Wet materials inside the tent.
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged					